Dear Parents,

Broadmeadows Valley Primary School is very proud of the high-quality learning programs that we offer our students and their families.

Annual budget are developed to ensure that resources for these programs are appropriately allocated.

Victorian Government Schools access two funding sources:

1. **Dept. of Education and Training - Student Resource Package.** This funds school administration, utilities and services, staff salaries, urgent works, maintenance, cleaning and general school operations.

2. **Parent contributions:** This funds;
   a. *Essential Educational Items* - Parents and guardians pay the school to supply their child/children’s items used in the course of everyday instruction (e.g. stationary, textbooks, reading diaries chair bags etc.).
   b. *Optional extras* - Programs parents and guardians choose whether their child accesses or participates in (e.g. camp, excursions and sporting programs, iPad program etc.).

Basic stationary, ICT requisites and essential curriculum items will be bulk ordered and delivered to the classroom for the beginning of the school year. (Bulk ordering will allow for significant discounts). These supplies will be provided to each student for a cost of $60.00.

The payment of the Essential Education Supplies of $60.00 can be paid to the school office from Monday 30th January 2017. Those families who still have an EMA credit from previous years can elect to have this cost paid using the EMA they hold in credit.

Optional programs that parents and guardians choose whether their child participates in (e.g. camps, excursions and sporting programs etc.) can be paid using CSEF. Parents and guardians who hold a valid means-tested concession card or are a temporary foster parent may be eligible for CSEF. Application forms are available from the office; the annual amount per primary school student is $125.00.

*The CSEF payment cannot be used for the basic stationary and essential curriculum items charged*
Compulsory and Voluntary Fees Voucher 2017

<table>
<thead>
<tr>
<th>Family Surname</th>
<th>Children attending BVPS</th>
<th>Grades in 2017</th>
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2017 CSEF Application Form – Eligibility Criteria
Families holding a valid means-tested concession card or temporary foster parents are eligible to apply. $125 per year will be paid for eligible primary school students. The CSEF is an annual payment to the school of the eligible applicant. CSEF payments will be processed directly to schools and are expected to commence from term three each year.
Please fill in the CSEF application form attached and submit this application to the school by the due date.

Compulsory School Levies

Bulk Materials Booklist
This amount covers additional consumable materials that are used in the student’s own classroom. This amount covers the cost of the educational supplies used in the classroom by your child.
A pack containing your child’s education supplies for the year for grade Prep-6. Bulk booklist materials will be delivered directly to the class and checked by the teacher. This amount also covers the cost of additional consumable associated with our school-wide ICT Program (Internet access, paper, toner etc.) School Counsel will continue to fully fund the ICT hardware replacement program.

<table>
<thead>
<tr>
<th>Description</th>
<th>No. Children</th>
<th>Amount</th>
<th>Amount Paid</th>
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<tbody>
<tr>
<td>Prep/1/2 students</td>
<td></td>
<td>$60.00</td>
<td>$</td>
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<td>Grade 3/4 students</td>
<td></td>
<td>$60.00</td>
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<tr>
<td>Grade 5/6 students</td>
<td></td>
<td>$60.00</td>
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iPad
Broadmeadows Valley Primary School will subsidise a portion of iPad purchased for the students. This amount covers the remaining cost associated with the iPad program over a two year period.

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<th>Description</th>
<th>Amount</th>
<th>Amount Paid</th>
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<tr>
<td>Per child grade 5 iPad program</td>
<td>$100.00</td>
<td>$</td>
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<tr>
<td>Per child grade 6 iPad program</td>
<td>$105.00</td>
<td>$</td>
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Total Compulsory School Levies $

Voluntary Contributions

Voluntary Contributions
This donation will be used to supplement our Maintenance and Minor Works Fund
School Council has agreed to use our Voluntary Contribution Program to supplement our Maintenance and Minor Works Fund. Please make a donation at the level you feel you can afford.

Total Voluntary Contributions $

Total School Levies to be paid by 28th February 2017 $

Preferred Method
Cash □ Cheque □ BPay □ Comments
Total to be paid: $________
Signature: ____________________________
Understanding Parent Payment Categories

Schools

What does the legislation say?

The Education and Training Reform Act (2006) provides for free instruction in the standard curriculum program to all students in government schools. The Act also empowers school councils to charge fees to parents for goods and services provided by the school to a child.

In the Act, a 'Parent' includes a guardian and every person who has parental responsibility for a child including parental responsibility under the Commonwealth Family Law Act 1975 and any person with whom a child normally or regularly resides.

What do schools pay for as part of 'free instruction'?

Free instruction is the teaching staff, administration and the provision of facilities in connection with the instruction of the standard curriculum program, including reasonable adjustments for students with disabilities.

The standard curriculum for Years F-10 means implementation of the Victorian Curriculum F-10.

The standard curriculum for senior secondary schools means a program that enables a student to be awarded a VCE or VCAL qualification.

What principles govern parent payment practice?

Educational Value | Access, Equity & Inclusion | Affordability
Engagement & Support | Respect & Confidentiality | Transparency & Accountability

Parents

What may parents be asked to pay for?

Schools can request payment for

Essential Student Learning Items

These are items, activities or services that the school deems essential to student learning of the standard curriculum.

Where practical and appropriate, parents may choose to purchase items through the school or provide their own.

These may also be either:

- Items the student takes temporary or permanent possession of
  - e.g. textbooks, activity books, exercise books, stationery, book bags, student ID cards, locks, cooking ingredients
  - students will consume
  - materials for final products that students take home (technology projects, build-your-own kits, dioramas)
  - Picture Exchange Communication Systems

- Activities associated with instruction that all students are expected to attend
  - i.e. travel, entry fees or accommodation

Parents can be asked to pay for items, activities and services in the three Parent Payment Categories:

- Essential Student Learning Items
- Optional Items
- Voluntary Financial Contributions

Schools determine how items, activities and services are classified within these categories based on the learning and teaching program of their school.

Voluntary Financial Contributions

Schools can invite

Voluntary Financial Contributions for

- e.g. Building or Library fund (Tax deductible)
- Voluntary contributions for a specific purpose, such as equipment, materials, services.
- General voluntary contributions

Support for families experiencing hardship is available at every school and each school has a parent payment contact person. See your school's policy for more information.

For more information on Parent Payments and Personal Devices, visit the DET website at: www.education.vic.gov.au

Activities the student purchases or hires

- e.g. school magazines, class photos, functions, formal, graduation dinners, materials for extra curricular programs, student accident insurance

Items and/or materials that are more expensive than required to meet the standard curriculum

- e.g. use of silver in metal work instead of copper, supplementary exam revision guides

Activities the student purchases

- e.g. fees for extra curricular programs or activities, such as instrumental music tuition, fees for guest speakers, camps, excursions, incursions, sports, entry fees for school run performances
2017 CAMPS, SPORTS AND EXCursions FUND (CSEF) APPLICATION FORM

Broadmeadows Valley Primary School 01 5098

School Name School REF ID

Parent/legal guardian details

Surname

First name

Address

Town/suburb State Postcode

Contact number

Centrelink pensioner concession OR Health care card number (CRN)

 □ □ □ □ – □ □ □ □ – □ □ □ □ – □ OR

 □ Foster parent* OR □ Veterans affairs pensioner

*Foster Parents must provide a copy of the temporary care order letter from the Department of Health and Human Services (DHHS).

Student details

<table>
<thead>
<tr>
<th>Child's surname</th>
<th>Child's first name</th>
<th>Student ID</th>
<th>Date of birth (dd/mm/yyyy)</th>
<th>Year level</th>
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I authorise the Department of Education and Training (DET) to use Centrelink Confirmation eServices to perform an enquiry of my Centrelink customer details and concession card status in order to enable the business to determine if I qualify for a concession, rebate or service. I also authorise the Australian Government Department of Human Services (DHS) to provide the results of that enquiry to DET.

I understand that:

• DHS will use information I have provided to DET to confirm my eligibility for the Camps, Sports and Excursions Fund and will disclose to DET personal information including my name, address, payment and concession card type and status.

• this consent, once signed, remains valid while my child is enrolled at a registered Victorian school unless I withdraw it by contacting the school.

• I can obtain proof of my circumstances/details from DHS and provide it to DET so that my eligibility for the Camps, Sports and Excursions Fund can be determined.

• if I withdraw my consent or do not alternatively provide proof of my circumstances/details, I may not be eligible for the Camps, Sports and Excursions Fund provided by DET.

• information regarding my eligibility for the Camps, Sports and Excursions Fund may be disclosed to the Victorian Department of Health and Human Services and /or State Schools Relief for the purpose of evaluating concession card services or confirming eligibility for assistance.

You are able to request access to the personal information that we hold about you, and to request that any errors be corrected, by contacting your child’s school.

Signature of applicant ___________________________ Date ______/____/____
CSEF ELIGIBILITY

Below is the criteria used to determine a student’s eligibility for the Camps, Sports and Excursions Fund (CSEF).

Criteria 1 – Eligibility
To be eligible* for the fund, a parent or legal guardian of a student attending a registered Government or non-government Victorian primary or secondary school must:

- on the first day of Term one, or;
- on the first day of Term two;
  a) Be an eligible beneficiary within the meaning of the State Concessions Act 2004, that is, be a holder of Veterans Affairs Gold Card or be an eligible Centrelink Health Care Card (HCC) or Pensioner Concession Card (PCC) holder; OR
  b) Be a temporary foster parent, and;
  c) Submit an application to the school by the due date.

* A special consideration eligibility category also exists. For more information, see: [www.education.vic.gov.au/csef](http://www.education.vic.gov.au/csef)

Parents who receive a Carer Allowance on behalf of a child, or any other benefit or allowance not income tested by Centrelink, are not eligible for the CSEF unless they also comply with one of (a) or (b) above.

Criteria 2 - Be of school age and attend school in Victoria
School is compulsory for all Victorian children aged between six and 17 years of age inclusive.

For the purposes of CSEF, students may be eligible for assistance if they attend a Victorian registered primary or secondary school. Typically, these students are aged between five and 18 years inclusive.

CSEF is not payable to students attending pre-school, kindergarten, home schooled, or TAFE.

Eligibility Date
For concession card holders CSEF eligibility will be subject to the parent/legal guardian’s concession card being successfully validated with Centrelink on the first day of either term one (30 January 2017) or term two (18 April 2017).

PAYMENT AMOUNTS

CSEF payment amount
The CSEF is an annual payment to the school to be used towards camps, sports and/or excursion expenses for the benefit of the eligible student.

- Primary school student rate: $125 per year.
- Secondary school student rate: $225 per year.

The CSEF is paid directly to your child’s school and will be allocated by the school towards camps, sports and/or excursion costs for your child.

For ungraded students, the rate payable is determined by the student’s date of birth. For more information, see: [www.education.vic.gov.au/csef](http://www.education.vic.gov.au/csef)

Year 7 government school students who are CSEF recipients are also eligible for a uniform voucher. Secondary schools are required to make applications on behalf of parents so please register your interest at the school.

HOW TO COMPLETE THE APPLICATION FORM

NOTE: ALL SECTIONS MUST BE COMPLETED BY PARENT/LEGAL GUARDIAN

1. Complete the PARENT/LEGAL GUARDIAN DETAILS section.
   Make sure that the Surname, First Name, and Customer Reference Number (CRN) details match those on your concession card. You will also need to provide your concession card to the school.
   If you are claiming as a Foster Parent or a Veteran Affairs Pensioner, you will need to provide a copy of documentation confirming your status as a temporary Foster Parent or provide your Veterans Affairs Pensioner Gold card to the school.

2. Complete the STUDENT/S DETAILS section for students at this school.

3. Sign and date the form and return it to the school office as soon as possible. The CSEF program for 2017 closes on 30 June, 2017.

CSEF payments cannot be claimed retrospectively for prior years.

Queries relating to CSEF eligibility and payments should be directed to the school.

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